

# SHAH N.H COMMERCE COLLEGE VALSAD

Year 2017-2018

## Department Of Statistics

Date 30-08-2017

### Notice

All the members of the department hereby information attend the second meeting of the department on 2<sup>nd</sup> September in the Fourth lecture in the staffroom for the academic year 2017-18

### Agenda

- (1) Welcome
- (2) Review of the last meeting
- (3) Discuss to complete syllabus in time.
- (4) Allot the work of paper setting for the first internal test and distributed evaluation work class wise
- (5) Motivate the P.G students for field work survey and evaluation.
- (6) Extra guidance to slow learners (students)
- (7) Action plan to use ICT tools in teaching
- (8) Vote of thanks.

- 1] Prof. R. P. Patel
- 2] Prof. K. R. Bhausa
- 3] Prof. Mignesh H. Bhemduri
- 4] Prof. Viral S. Bhemduri

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no  
@Bhemduri

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## Minutes of the 2<sup>nd</sup> Meeting

Second meeting of the department of statistics was held on 2<sup>nd</sup> September 2017 in the fourth lecture (3:30 to 4:30) in the staff room for the academic year 2017-18 to discuss the proposed agenda as follows.

- (1) Head of the department, Prof R.P. Patel warmly welcome all the members of the department.
- (2) Healthy discussion and review made on the proceedings of last meeting and discuss the plan of action for the better improvement in teaching methods.
- (3) Each of the faculty gave their report about the completion of syllabus in their respective allotted workload.
- (4) Each faculty were allotted the duty to set a question paper for the first internal test for F.Y/S.Y/T.Y B.com respectively. Prof R.P. Patel accepted to set the question paper for special statistics in S.Y B.com & T.Y B.com it was also decided to evaluate the answer book by the faculties in the respective classes they thought they are teaching.
- (5) As per the discussion of the first meeting it was decided to motivate the P.G students for a field work – data analysis & survey related to demand of society.
- (6) To enhance the knowledge of the students it was decided to arrange extra coaching classes/remedial classes for slow learners by providing them extra guidance.
- (7) Each members have shared their experience of using ICT tools in teaching method. The effort of the faculties were appreciate by the head of the department.
- (8) Prof K.R. Bhawsar performed the duty to express vote of thanks.

H.O.D  
R.P. Patel,