Yearly Status Report - 2017-2018

Part A	

Data of the Institution

1. Name of the Institution	**SHAH N.H.COMMERCE COLLEGE,VALSAD, GUJARAT.**
Name of the head of the Institution	**DR.GIRISHKUMAR N. RANA**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02632254224**
Mobile no.	**9824100773**
Registered Email	**shahnhcc@yahoo.com**
Alternate Email	**pro.girish_rana@yahoo.com**
Address	**DR.MOGHABHAI DESAI VIDYA SANKUL, SHREE MORARJI DESAI NAGAR, TITHAL ROAD ,COLLEGE CAMPUS,VALSAD.**
City/Town	**Valsad**
State/UT	**Gujarat**

Pincode	**396001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Mr. K.H.Purohit**
Phone no/Alternate Phone no.	**02632254224**
Mobile no.	**9429446590**
Registered Email	**shahnhcc@yahoo.com**
Alternate Email	**kirankumarpurohit@yahoo.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://shahnhcc.com/uploads/document/notice_l1L4bTwj1650531154.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://shahnhcc.com/uploads/document/notice_TfnhKSBd1650361667.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Period To
1	**B**	**2.44**	**2009**	**15-Jun-2009**	**14-Jun-2014**
2	**B**	**2.62**	**2015**	**03-Mar-2015**	**02-Mar-2020**

6. Date of Establishment of IQAC	**08-Jun-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Hospitality and Tourism	17-Jan-2018 15	200
National Conference on NAAC Assessment	20-Dec-2017 02	2
Beauty Care Workshop	11-Apr-2018 07	200
Police & Army Physical Training	11-Apr-2018 15	80
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Shah N.H.Commerce College	Maintenace	State govt.	2018 201718	140306
Shah N.H.Commerce College	Human Right Seminar	MHRD, Central Govt.	2018 201718	50000
Shah N.H.Commerce College	Udisha	State Govt.	2018 201718	50000
Shah N.H.Commerce College	Swarnim Gujarat	State Govt.	2018 201718	40000
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities	**No**

during the year?	

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Encouraged Teachers to Use ICT Equipment

Encouraged Teachers to attend Seminar and Conference and Present the research paper

MHRD Sponsored one National Level Seminar was Organised

Encouraged creativity in students by various Short Term Classes

Udisha Government of Gujarat Sponsored Tourism and Hospitality Management course were Organized twice a year.

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Creativity Development	Several workshops,seminars & short term classes were organised for the development of creativity among students as Salad making,Dish Decoration,Photography,essay writing,poetry reading, poster making and many more
Admin staff Skill development	For technological upgradation of the college organised training program for their skill development.
Academic Growth	To make our students well aquainted with the subjective knowledge many reference books, competitive exam books, GK books, journals and magazines were purchased/subscribed. Guest Lectures were organised. Students were motivated to attend seminar
Cleanliness and Environmental Awareness	Several Seminars and Lectures for students were organized on cleanliness and environmental awareness for i.e. Lecture on
Woman Empowerment	In charge Professor and college girls attended Govt. programme on
Career Development Guidance	Hospitality and Tourism and many more programme organised
View File	

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**14-Jul-2018**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The institution has a partial Management Information System with the following broad features: 1. Personal Module. Here the detail of all the faculty members, service records, leave record and other necessary information is kept available. 2. Finance and Accounts . our college maintains salary record, bills, tax record, tenders and other financial documents with computer data. 3. In Library, our college uses INFLIBNET. 4.Website. The college has maintained its website which is updated regularly for the benefit of students and other relevant stakeholders. The internet connectivity to staff and free NAMO Wi Fi to students is effective part of MIS. Other relevant information is made available to the students through different social media platforms. Most of the official records are computerized. e study material, e contents, is available for the benefit of students as well. The institution maintains biometric mode of attendance for both teaching and nonteaching staff. The college library have made available CDs on various chapters. The institution also installed many broadband connections.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

words

The College is currently having the following mechanisms for effective delivery of curriculum delivery and documentation: 1. At the beginning of an academic session, Departmental meetings are held for every department in which the topics in the syllabus are discussed and distributed to the teachers. 2. Academic calendar is prepared at the beginning of the academic session with important dates like start and end of the session, internal examination,Assignment topics, etc. for the smooth completion of the session. 3. Number of classes for each topic is decided according to the syllabus assigned to each topic/Group/paper etc. 4. College administration provides a well-constructed time table for each year /semester for both UG and PG classes. 5. Departmental Heads prepare the academic routine with the due approval of the Principal. 6. Teachers prepare their lectures according to the syllabus and classes allotted. 7. Classes are held according to the schedule under the supervision of college administration. 8. Various classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as a. Chalk and Blackboard method b. ICT-enabled teaching-learning method. c. Distribution of class notes by teachers. c. Group discussion amongst the students during the class. e.Assignments are conducted for fulfilment of their degrees. f. Seminars and special talks by experts are also arranged regularly for advance studies and also plan for regular class test, semester examinations are done to keep track on the improvement of the students. Remedial classes are also conducted based on requirement 9. College administration office maintain the detailed record of the classes, assessments, assignments, etc. 10. College administration also keeps a vigilant eye on the results, departmental proceedings and student needs and also keeps record of the different activities of the college regarding teaching-learning,development and improvements of different methods of effective curriculum delivery. 11. The institution constantly strives to upgrade the infrastructure and procure resources for effective delivery of the curriculum such as LCD projectors, wired/Wi-Fi internet access in classes, teacher training on ICT and regular monitoring and feedback mechanisms. 11. Besides, teachers provide a host of additional resources while taking students beyond the curriculum. The teacher's plan and design additional content beyond the curriculum for each subject so as to expose students to latest technical advancements. This additional content may be in the form of google contents or YouTube videos.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
BASIC	NIL	01/06/2006	40	Focus on e mployability	Typing, Emailing, Online researching, Editing documents, Creating pre sentations, Creating spreadsheets Using word processing documents Completing file and

					document management Using basic Microsoft Office appli cations,
TALLY ERP 9	NIL	01/06/2006	40	Focus on e mployability	Tally ERP 9 accounting software helps in calculating monetary terms. accountancy related problems. taxation. GST calculation. effective commercial t ransactions. effective and efficient financial handlings.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Accountancy	15/06/2011
BCom	Statistics	15/06/2011
MCom	Accountancy	15/06/2011
MCom	Statistics	15/06/2011

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	140	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Beauty care workshop (One Wek)	07/09/2017	300

Aviation Training Programme	19/12/2018	136
Hospitality and Tourism Management (15 Days)	05/10/2017	200
	View File	

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	0
	View File	

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback obtained is analyzed manually and then using the data graph is prepared to show it to the concerned party to know personal specific status in his/her respective field. If any short coming is found any where, the concerned person is called to be informed and instructed to go with required reformation. Then the IQAC takes measures to confirm if the required changes are occurred or not. Through suggesting box too, students are invited to submit their complaint/suggestions. The committee of senior professors observe the chits inside the suggestion box and act accordingly.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	FINANCIAL ACCOUNTACY / ADVANCE STATISTICS	170	170	170
BCom	STATISTICS/ BANKING	1890	1560	1554
	View File			

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution	Number of students enrolled in the institution	Number of fulltime teachers available in the	Number of fulltime teachers available in the	Number of teachers teaching both UG

	(UG)	(PG)	institution teaching only UG courses	institution teaching only PG courses	and PG courses
2017	1554	170	13	11	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
13	3	14	14	0	0

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, In Education field, it is an effective tool to establish mentoring system, so the college has established 'Mentoring System' in each division. Every division is allotted one teacher as a mentor. The system is adapted for the value additions to the students like – bridging the gap between the teachers and students. Students can approach teachers for academic and career guidance, personal counselling, advice and support for improvement in academic performance. Mentor Continuously monitors, counsels, guides and motivates the students in all academic matters. Teachers are available to solve the queries of students outside the classroom as well. Teachers guide the students and clear the doubts of subject related topic. This way the institution tries to maintain the rapport between students and mentors. LIST OF MENTORS 2017-18 Class Mentor Teacher 1 M.Com – Part-1 Prof.K.H.PUROHIT 2 M.Com – Part-2 Prof.T.G.PATEL 3 T.Y.B.Com- A Prof.R.P.PATEL 4 T.Y.B.Com-B Prof.K.R.BAHVSAR 5 T.Y.B.Com-C Prof.V.R.CHAMPANERI 6 T.Y.B.Com-D Prof.K.C.PATEL 7 S.Y.B.Com-A Prof.DR.D.G.THAKOR 8 S.Y.B.Com-B Prof.M.G.PATEL 9 S.Y.B.Com-C Prof.M.A.MULLA 10 S.Y.B.Com-D Prof.B.T.PATEL 11 S.Y.B.Com-E Prof.SHAKILA I.SHAIKH 12 F.Y.B.Com-A Prof.DR.M.M.JARIWALA 13 F.Y.B.Com-B Prof.R.G.PAWAR 14 F.Y.B.Com-C Prof.MIGNESH BHANDARI 15 F.Y.B.Com-D Prof.JIGISHABEN AHIR 16 F.Y.B.Com-E Prof. Prof.CHIRAG RANA

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1724	13	1:133

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	13	4	1	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL

View File

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year-end examination
MCom	117	4	20/04/2018	05/05/2018
MCom	117	3	15/10/2017	24/01/2018
MCom	117	2	20/04/2018	03/05/2018
MCom	117	1	15/10/2017	23/01/2018
BCom	117	6	20/04/2018	05/05/2018
BCom	117	5	15/10/2017	21/12/2017
BCom	117	4	20/04/2018	04/06/2018
BCom	117	3	15/10/2017	08/02/2018
BCom	117	2	20/04/2018	25/06/2017
BCom	117	1	15/10/2017	02/02/2018
[View File]()				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms in evaluation initiated by the college are as follows : • Exam committee is forming with senior most faculties who conduct internal as well as university exams.The exam committee has been created to streamline the teaching learning and evaluation process and ensuring effective implementation and monitoring. • Dates of internal examinations are known to all the stake holders at the commencement of the semester. • Setting of papers for internal tests are managed by exam committee who also moderates the papers if required, publishes examination schedule, nominates supervisory staff from other departments and provisions exams halls in such a way that tests are conducted in a fair manner. • All papers are evaluated by respected subject teacher and quick declaration of results. • After evaluation, if require and doubt by student the answer book are shown to the students. • The marks are entered in the prescribed mark sheet and made available to all stakeholders. • Additional Test examination when necessary are also conducted in special cases and managed separately.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

our 2017-18 Academic calender as follows : June July 1 Admission Process 2 Counselling 3 Seminar for Student (Debate Committee) 4 Guest Lectures (Soft Skill) 5 Debate Competition August 1 Blood Donation 2 Debate Competition 3 Seminar for Students 4 Indoor Game Competition Viz, Table Tennis Badminton – Chess – Carrrum 5 Guest Lectures September 1 Teacher's Day Celebration 2 Debate Competition 3 Essay Writing Competition 4 Collection for Blind day Celebration 5 Songs/ Bhajan Competition 6 Student's Council Election 7 Budget Meeting October 1 University Exam as well as college Internal Exam 2 Assignment Work 3 Assessment and Supervision Work November 1 N.S.S. Camp for 7 Days 2 Diwali Vacation December 1 Debate Competition 2 Blood Donation 3 One day Seminar For Student 4 Outdoor Games Competition Viz, Cricket ,Hockey, Volley ball, KhoKho, Kabbadi, ect. January 1 Practice for Athletic Meet Tug of War 2 Youth Festival 3. Indigenous Games – Desi Ramatosav February 1 Internal Examination 2 Assignment work 3 Annual Day Celebration 4 Prize Distribution 5 Sport Day Celebration March April 1 University Examination 2 Supervision Assessment May 1 Summer Vacation F.Y.B.Com Admission Process Month Particulars June July 1 Admission Process 2 Counselling 3 Seminar for Student (Debate Committee) 4 Guest Lectures (Soft Skill) 5 Debate Competition 6 Tree Plantation 7 Yoga Day

Celebration 8 Rainy Song, Drawing Mehndi, Bhajan Geet, Rangoli Competition, 9 Seminar on Gender Sensitization August 1 Blood Donation 2 Debate Competition 3 Seminar for Students 4 Indor Game Competition Viz, Table Tennis- Badminton – Chess – Carrrum 5 Guest Lectures 6 Registration of NSS Volunteers 7 Various Woman Empowerment programme 8 Visit Blind School 9 Woman legal Awareness Programme 10 NSS Orientation Students Indication Programme September 1 Teacher's Day Celebration 2 Debate Competition 3 Essay Writing Competition 4 Collection for Blind day Celebration 5 Songs/ Bhajan Competition 6 Student's Council Election 7 Budget Meeting 8 Teacher's Participation In Various Programme 9 Cleanliness Drive October 1 University Exam as well as college Internal Exam 2 Assignment Work 3 Assessment and Supervision Work 4 Gandhi Jayanti Programme November 1 N.S.S. Camp for 7 Days 2 Diwali Vacation December 1 Debate Competition 2 Blood Donation 3 One day Seminar For Student 4 Outdoor Games Competition Viz, Cricket ,Hockey, Volley ball, Kho-Kho, Kabbadi, ect. Placement Seminar One Day Seminar for Students on Career in Management January 1 Practice for Athletic Meet - Tug of War 2 Youth Festival 3. Indigenous Games – Desi Ramatosav 4 Indigenous Games – (Desi Ramatosav) 5 Seminar on Economics and Statistics 6 Traffic Awareness programme and Interview Etiquette 7 National Girl Child Day Celebration February 1 Internal Examination 2 Assignment work 3 Annual Day Celebration 4 Prize Distribution 5 Sport Day Celebration 6 Self Defense Training 7 Various Day Celebration by Students March April 1 University Examination 2 Supervision Assessment 3 Career Guidance Seminar for Students

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://shahnhcc.com/uploads/document/notice_bmgKJQlw1651227993.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
N/A	MCom	Accountancy/Statistics	92	51	55
N/A	BCom	Accountancy/Statistics	433	187	43
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Not Done

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Trainning seminar on UPSCGPSC ExamC	Commerce	28/12/2017
Seminar in Aviation Tranning	Commerce	19/12/2017
Trainning programme on Tourism And Hospitality management	Commerce	17/01/2018
Trainning programme on Tourism And Hospitality management	Commerce	18/04/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nill	0

View File

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nill

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Accountancy	2	0
National	Economics	3	0

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
commerce	17

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nill	0	0	0

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nill	0	0	0

View File

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	14	9
Presented papers	0	0	2	1
Resource persons	0	0	0	2

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blind Day Celebration	Blind institution,Valsad	2	48
Blood Donation Camp	Valsad Raktdan Kendra,Valsad3	3	65
Celebrate Yoga Day	NSS NCC Units	5	128
Yoga Training	NSS NCC Units	3	450
Celebrate national Days	Nss Ncc Units	4	223
Free Thelesemia Check up Camp	Nss Unit ,Indian Red Cross Society,Ahmedabad	4	770
Visit Old age Home	Nss Volunteers Allumni	1	56
Celebrate Student Day on Birth of	Nss Unit	3	110

Late Scientist Dr.Kalaam saheb			
Gujarati Poet Veer Narmad Saptah	Nss Unit	4	179
Swami Vivekanand Janmdin Saptah	Nss Unit	3	168
Celebrate Teachers Day	NSS Unit JCI Valsad	4	68
Eye Check up	NSS Unit Gram Panchayat,Velvach	3	155
Tree Palantation	NSS Unit	2	107
[View File](#)			

 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
[View File](#)			

 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Celeberate International Womans Day	Woman Developement Cell	Gender Sensitized	2	152
Celeberate Mahila Kanuni Jagruti Day	Woman Developement Cell	Gender Sensitized	2	24
AIDS Awareness	NSS District AIDS Prevention Control , Valsad	AIDS Awareness	4	68
Swachchh Bharat ABhiyan	NSS	Cleanniness Drive	3	48
[View File](#)				

3.5 – Collaborations

 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
[View File](#)			

 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant

		industry /research lab with contact details			
NIL	NIL	NIL	Nill	Nill	NIL

<div align="center">

[View File](#)

</div>

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Valsad Raktdan Kendra,Valsad	03/07/2017	For blood donating Creating importance as well as awareness blood donation for self health and society.	176
JCI, Valsad	03/07/2017	The main objective is to maintain to make an extension activities through NGOs focused on student personality development as well as social nuture to be developed.	605
Vasudhara Dairy, Alipore,chikhli. Dist. Navsari	08/09/2014	To develop industry-academia attachment among the student to undestood self employment creation and also attachment with activities of the college.	450
Rotary Club , Valsad.	03/07/2017	The main objective is to maintain to make an extension activities through NGOs focused on student personality development as well as social nuture to be developed. The same is to be expected to attached at international level too.	205
Career Management Institute,Valsad	03/07/2017	Arranging Vocational and career oriented	605

	courses and also professional courses guidance	
	View File	

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
700000	697915

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Existing
Seminar Halls	Newly Added

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	NA	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	37393	3713365	2063	273144	39456	3986509
Reference Books	20230	2008969	403	70819	20633	2079788
Journals	55	42020	0	0	55	42020
Digital Database	1	5750	0	0	1	5750
CD & Video	781	0	0	0	781	0

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-

		is developed	content
NIL	NIL	nil	Nill
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	73	24	16	3	21	8	1	50	0
Added	0	0	0	0	0	0	0	0	0
Total	73	24	16	3	21	8	1	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
16	15.57	17.5	17.31

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. The college has maintenance committee that oversees the maintenance of buildings, classrooms and laboratories. 1. The maintenance committee monitors and works as supervisory body. The maintenance committee is accountable to the principal and functions as the coordinator (who efficiently organizes the workforce, maintaining duty files containing details about their individual floor wise responsibilities, timings, leave etc. The maintenance officer conducts periodic checks to ensure the efficiency/ working condition of the infrastructure. The college ensure optimal allocations and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meeting of various committees. 2. Adequate in house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment, classrooms, staff rooms, seminar halls, etc are cleaned and maintained regularly by non teaching staff assigned for each floor. Wash rooms and rest rooms are well rooms are well maintained. Dustbins are placed in every floor. The Green cover of the campus is well maintained by a full time gardener. 3. Parking facility is well organized. It is efficiently maintained by annually

renewed contract employees. 4. The campus maintenance is monitored through surveillance cameras. 5. Every department maintains a stock register for the available equipment. 6. Proper inspections is done and verification of stock takes place at the end of every years. 7. The civil and electrical work is adequately monitored and maintained by the campus director/ principal. Campus Director and his team are involved in the maintenance of infrastructure facilities. This team looks after the regular maintenance of civil works such as furniture repairs, masonry and plaster works, painting, carpentry, plumbing and house keeping. 8. Central library has 4 people who regularly monitor the condition of the library stock,issue and maintenance of the books,card issue to the students. Pest control of library books and records is done every year by the maintenance department. 9. The college ensure the availability of latest equipment and up to date infrastructure in the institution. There is a systematic procedure for the purchase as well as maintenance of these infrastructural facilities including all sorts of equipment. First the proposal is submitted and then its evaluation is done by the college office. it must get the approval by the principal and then quotations are invited . After the approval of the management the required item is purchased and entered in the stock register. At the end of financial year stock verification is also done by the college office . 10. We have the man for security round the clock. 12.The equipment like computer system,generators,water motors,pumps, water purifiers,and water cooler are also taken care of either AMC or inspection by staff. 13.Fire extinguishers and fire precaution have been installed at identified locations.

https://shahnhcc.com/uploads/document/notice_6K5zQ2BK1653553289.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Finance and student welfare fund	36	30832
Financial Support from Other Sources			
a) National	National scholarship portal	863	0
b)International	00	0	0
	View File		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Matli (pot) making workshop	21/12/2017	88	WDC,NHCC
The Unique Talk show on Science of sex understanding problems and solution	15/12/2017	122	Rotary charitable trust,Valsad Nootan Kelvani mandal,Valsad
Teamwork exercises seminar	19/01/2018	47	CMI,Valsad

Leadership Development Seminar	24/01/2018	52	CMI,Valsad
Creativity activities and development seminar	05/01/2018	154	CMI,Valsad
Positive attitude development seminar	29/12/2017	102	CMI,Valsad
Seminar on Employment opportunity in Public sector	19/07/2017	92	District Employment office,Valsad and Banking Academy, Vapi.
Effective Public Speaking	29/07/2017	30	JCI,Valsad
Elocution competition	29/07/2017	13	KCG,Gandhinagar, Gujarat
Seminar on career guidance	27/08/2018	60	GPSC Chairman 10 Topers of UPSC/GPSC crackersr
Lecture on soft skills developement	19/08/2017	1100	10 trainers in 10 classes from JCI,Valsad
Elocution competition on Demonetisation	19/08/2017	12	Planning Forum,NHCC
Seminar on Competitive exam	28/12/2017	170	Dr.Saurabh desai charitable trust,Navsari.
Resume writing and job search Seminar	30/01/2018	52	CMI, Valsad
Chocolate making Workshop	12/12/2017	300	Woman Dev.Cell (WDC),NHCC Allumni
Salad making workshop	26/12/2017	100	WDC,NHCC
Ramp walk training programme	26/12/2017	100	WDC,NHCC
Hair style art training workshop	27/12/2017	100	WDC,NHCC
Bridal Make up training	01/01/2018	100	WDC,NHCC
Dish Decoration making workshop	01/01/2018	100	WDC,NHCC
English Improvement Seminar	05/01/2018	154	Vinayak classes,Valsad
Creativity activities and development	05/01/2018	61	Career management Institute (CMI),Valsad
Short Term	04/12/2017	96	Woman dev.Cell

Classes on mahendi, Rangoli,Poster making,candel making,varli paintings.				Allumni.
Workshop on photography	04/10/2017	34		NHCC with Professional photographer Mr.Yasin Bakili
[View File](#)				

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	Various Programme	186	393	0	0
2018	Various Programme	0	646	0	0
[View File](#)					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
ICICI Bank,Valsad	52	0	N/A	0	0
[View File](#)					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	160	B.Com	B.Com	VNSG Uni.Surat,Lutjhra Institute Surat,Laxmi Vidyapith,sarigam,Inst. of	M.Com.LL.B.,MBA,MSW,MCA,CA,CS etc.

	CA,Insti.of C.S.,Shah K.M.Law college ,Valsad,Shan N.H.Comerce college,Rofel College,Vapi

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Table Tennis Competition	Institutional (Sports)	19
Mini Marathon	Institutional (Sports)	100
Tug of War Competition	Taluka Level (Sports)	18
Tug o War Competition	District Level (Sports)	18
Badminton Competition	Institutional (Sports)	55
Tug of War Competition	Inter Class	252
Volley Ball Competition	Inter Class	98
Yoga Day Celebration	Institutional	53
CATC Camp	Group Level	13
Army Attachment Camp	Direct Level	5
Tree Plantation	Institutional Level	50
Independence Day	Institutional Level	53
Cycle Rally	Institutional Level	50
Republic Day Celebration	Institutional Level	53
NCC C Certi. Exam	Direct Level	12
NCC B Certi. Exam	Direct Level	9
Mild vocal Music Competition	Taluka (cultural)	1
Essay Writing Competition	Institution (Debate)	48
Yoga Awareness Bike Rile	Institution	280
Kavi Narmad Anniversary Drawing Competition	Institutional (Cultural)	22
Arabic Traditonal Mahendi competition	Institutional (Cultural)	20

Bhajan Rain Song Competition	Institutional (Cultural)	21
Save Environment Poster	Institutional (Cultural)	39
Mini Marathon Competition	Institutional (Sports)	70
Khel Mahakumbha 2017, Govt of Gujarat Organised host by College	Taluka	105
Lecture by National Sports Pareds Major Dhyanchand	Institutional (Sports)	87
Kite Festival	Institutional (Sports)	48
Desi RamatUtasav Indigeneous Games (Indian Classic/Ethnic Games of Old Eva)	Institution (Sports)	1185
Inter Class Tug of War Competition (Girl / Boys)	Institution (Sports)	336
Cricket Boys/Girls	Institution (Sports)	154
Football	Institution (Sports)	15
Valley Ball	Institution (Sports)	154
drawing competition	Institution	34
Kavi Narmad Anniversary Drawing Competition	Institutional	22
Ek Patriya Abhinay Competition	Taluka (Cultural)	2
folk song Competition	Taluka (Cultural)	6
Poster Making Competition	Institution	29
Group Dance Competition	District level (Cultural)	15
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Nill	Nill	Nill	Nill	00	Nill
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Union of the college works for the benefit of the students throughout the year and pursues many activities on and off the campus. There are several committees in the college which look after various academic and non academic

aspects headed by faculty and student member as well. These committees focus their attention on one specific functional area of the college. They keep meeting periodically and take suitable decisions for effective implementation. The committees are as below: 1. Gymkhana (Sports) committee 2.Finance and Student welfare committee 3. Cultural committee 4.Planning Forum 5.Magazine Committee 6. Tour Committee 7. Debate Committee Besides this Govt. of Gujarat introduce the Saptdhara (Seven ways) and Given grant for Overall development of the student. These Dhara is as below: 1. Geet Sangit Nrutyadhara Prof.D.G.Thakor 2. Khelkuddhara Prof.M.K.Patel 3.Sarjanatmak Abhivyaktidhara Prof.R.P.Patel 4.Gyandhara Prof.M.A.Mulla 5.Rangkala Kaushalyadhara Prof.M.M.jariwala 6.Natyadhara Prof K.R.Bhavsar 7. Samudayik Vichardhara Prof.V.R.Champaneri Other committees are: 1. Woman Dev. cell 2. sexual harassment prevention cell 3.Anti ragging cell 4. Academic Discussion and thinking forum (Shaishanik charcha vichar munch) 5.N.H.Times wall paper forum 6. IQAC 7. Exam committee 8. Admission Committee 9. NSS 10. NCC 11. Udisha Placement cell 12. Research promotion committee 13. Book of my choice forum 14. Students complaint and Reversal cell 15. Book of my choice forum for students 16. Library committee

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

9001

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

College has always promote and believe in decentralization, participate ,supportive and cooperative management as a form of democratic governance. This is achieved by encouraging faculty,staff,students,parents,governing body of the college to contribute through participation at various levels,committees and forums College has always promote and believe in decentralization, participate ,supportive and cooperative management as a form of democratic governance. This is achieved by encouraging faculty,staff,students,parents,governing body of the college to contribute through participation at various levels,committees and forums.Decentralization of Management: Trustee is the apex decision-making body at the college level and the principal has a very instrumental role in bridging the college and management. The principal, IQAC, Various Committee along with other faculties works together for the institute's development. IQAC plays a very significant role in overall monitoring of the curriculum delivery, co-curricular, extra-curricular activities to ensure quality assurance. Examination committee conducts smooth examination work through strict discipline at graduate and post-graduate levels along with sincere, timely evaluation work to ensure timely publication of results. Faculties are assigned responsibilities to accomplish their targets through time-table committee for

prompt and regular classes. The principal assigns duties and responsibilities to the administrative and office staff. Library committee manages the library, its infrastructure, books, and other important services. Ratio of books to the students is observed and taken care of. Students borrow books for their academic pursuits and needy students are extended facility of keeping books for a longer period. Daily attendance of visiting students and faculties is maintained. College has maintenance committee to ensure the repair and overall maintenance. Physical Instructor looks after sports events and encourages sports participation in competition at college, university, state and national level. All the staff members work under the leadership of humble principal and discipline committee maintains campus discipline so as to provide safe environment to the students in general and girl students in particular. It ensures congenial ambience to the differently able students also. The college encourages participation in extra-curricular and co-curricular activities in tune with academic calendar. Counseling of students is conducted through guest lectures and other cells of the college like grievance redressal cell, women cell, and anti-ragging cells. College is kept clean and green, tree plantation is carried out by the N.S.S students. Other agencies also come forward to help these activities Such as JCI etc. Periodical blood donation camps under the aegis of Rotary Club of valsad and JCI. Thalassemia (Sickle Cell) test and diagnostic programmes under legal awareness, safety programmes keep all the stake holders updated. National Service Scheme (NSS) instills the value of social responsibility and culture of volunteer service. National Cadet Corps (NCC) grooms cadets with the spirit of discipline, bravery, nationalism etc. Cultural committee, UDISHA club, Saptdhara (Cultural Club), motivate students to participate in cultural programmes, extra-curricular activities to make them more expressive and demonstrative of best abilities. Participative management: The college promotes participative management through representation of students on various committees such as study tour, Library, sports, NSS, NCC, various seminars, workshops etc. Alumni Association plays a significant

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Collaborations and Formal MOUs with following industries and institutions are made : ? Maa Foundation, Vapi ? Career Management Institute, Valsad ? Vasudhara Diary, Alipore, Navasari ? Junior Chamber International, Valsad Collaboration with these firms help in the smooth functioning and organizing of the outreach programmes and extension activities planned by the college.
Human Resource Management	? Workload is calculated every year and vacant post as well as surplus list is sent to the Higher Education Department, Gandhinagar,Gujarat as well as the University. As per the requirements, arrangements are done for recalling surplus teachers and transfer of other teachers from other colleges

	are done. ? Adhoc teachers as well as adhoc administrative staff are called upon if required. ? Bio Metric Machine is installed for attendance records of staff. ? Various welfare schemes, like EPF, GPF,CPF, Group Medical Policy for employee have been implemented. ? Service Rules of Govt. of Gujarat , UGC Guideline and VNSGU ordinance have been implemented. ? Appraisal form is filled up by employee and evaluated by self as well as the Principal. ? Faculty and staff recruitments are done as per the rules and regulations of Veer Narmad South Gujarat University and the statutory orders of the Government of Gujarat. ? If required, teaching as well as admin staff is recruited by the management. Its expense is borne by the college.
Admission of Students	? Admission is conducted as per the University norms. ? Admission is done Online by the University ? We maintain prescribed reservation quota by Govt. ? Strict Transparency and adhered to by the College ? After receiving the application, we display merit list on the college Notice board. Thus we maintain transparency while giving admission to the student.
Library, ICT and Physical Infrastructure / Instrumentation	Library 1. As and when necessity arises, the college upgrades the existing infrastructure with an intention to support students and teachers.We add a large number of books and research journals to our college library every year. 3.Equipments that support teaching and learning activities like computers, laptops, scanners, printers, etc. are regularly maintained and upgraded. 4. INFLIBNET was installed in the college to support research students. BISAG is introduced. 5. CDs, VCDs are made available for self study. 6. Apart from our college library, we have five more libraries of our sister colleges on the campus which are run by different colleges managed by the same management. There is an informal collaboration between all the colleges on the campus to use these facility. ICT 1. All the class rooms are equipped with LCD Projector, Visualizes screens podiums. 2. Computer center and DELL are existing for Literacy of computer education. 3. Admin office and Library are well

		equipped with ICT Tools. 4. Internet and WIFI connectivity is available in college campus. Physical Infrastructure/Instrumentation 1. College have good infrastructure facility provided to student and college have Oxy rich given campus. 2. The campus manager is monitoring the maintenance of academic infrastructure and other facilities. 3. A team of about 15 employees are there for clean campus and exclusively for maintaining the green landscape
	Research and Development	Our institution strives hard to provide a research conducive environment on the campus. We have formed a Research Committee in our college which addresses research related issues and encourages research activities. Research related programs and seminars are organized by the college. We encourage faculty to attend and present papers at state/national/International conference and seminars. Facilities like purchasing books on researcher's recommendation, allowing them to use the computer and internet in the college computer lab and library, etc are offered to them. If the institution receive any news or updates concerning to researchers, it is made sure that every researcher is conveyed the same. Even though researchers are free to purchase reference books and any other reading material and the cost is borne by the college. College subscribe research Journals in different subjects for creating research environment.
	Examination and Evaluation	? The procedure laid down by Veer Narmad South Gujarat University, Surat is strictly followed for In house (Internal) and University Level Examination. ? The Rules and Regulation of conducting examinations for teachers and students are followed as provided in the circular issued by VNSGU. ? An Internal Test Examination is conducted for each semester . Additional Examination are taken for those student who are unable to attend regular internal exam. The date of the Internal Additional Examination are finalized in the beginning of every semester. Applications of the students are invited if they have any query related to answer book assessment as well as

	internal marking. We also show them assessed answer book. Library assignments are taken during the semester. ? Internal marking is based on Internal Test Examination, Library Assignments and attendance. Student's Internal Assessment is carrying 20 marks sub divided as Internal Test (10 Marks for Internal Test), Library Assignment (05 Marks for Internal Test) and attendance (05 Marks for Internal Test) . This Internal Assessment Marks is to be sent to VNSGU for inclusion with the semester wise University examination result. ? We display the consolated class wise mark sheets twice on the notice board – first time as submitted by the examiners and second time as the marks are entered in the forms given by our university for inclusion of marks in their final mark sheets. We invite their application, if they find any mistake in it.
Teaching and Learning	1. During last four years, all classrooms and seminar hall are equipped with projectors, digital podium, visualizes and sound systems. All faculty members are allowed to use microphones, laptops, etc. to facilitate teaching and learning process. 2. Computer with internet connection is installed in the college library to enhance the availability of knowledge resources. 3. Head of the Department prepare a teaching plan consulting with his/her staff members at the beginning of every semester. This plan is based on the teaching days available for the term. The syllabus covered by each faculty is reviewed by the HOD and principal. 4. Principal reviews the teaching plan along with student attendance at the end of every months and the parents of the students with less attendance are informed about his/her absence in the presence of his /her parents. 5. Following are some teaching methods used by faculty in year 201718 ? Group Discussion ? Power point Presentation ? Use of CD's, Educational VCD, Educational Tour, You Tube clips and Video Lectures ? Case – Study methods with brain storming session ? Display of New Paper Cutting ? Poster making ? Debate Quiz ? Industrial Visits ? Conducting seminars/workshops for students.

Curriculum Development	The college does not have liberty to make changes in the University curriculum. Our HODs are the member of board of studies of our universities. They are involved in Curricular Development/Framing the curriculum. The institution obtains feedback from students and if any constructive suggestion comes up, it is communicated to the Board of Studies of the university. Also, our suggestions are considered in designing the curriculum.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Notice and important news of the college displays system for students and other stakeholder to college website. Admin office used PFMS for respective works. SOUL Software is installed in our library for better record saving.
Finance and Accounts	Computerized Account in section Maintenance of the college accounts through Tally Reception of salary funds from Govt. HRMS/ E Gyan portal.
Student Admission and Support	We publish an advertisement in the popular Gujarati news paper for new admission as well as advertisement college details and prospectus are display on the college website. We also use whatsapp for admission advertisement in several aluminium and
Examination	There are well established CCTV camera at the time of examination.The hall ticket of the University exam, students result and marks record of each semester exam are displayed on the university website, we get then downloaded and printed.
Planning and Development	Faculty and non teaching staff are knowing computer operation for their routine works. They use internet, email,websites, sms, ect. For more knowledge in their respective subject. An internet facility is provided in our library and computer and DELL

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

| Nill | NIL | NIL | NIL | 0 |

View File

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	NIL	Computer skill Trainings for Admin staff	30/11/2017	Nill	Nill	12

View File

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Program at KCG Gujarat	2	10/07/2017	15/07/2017	7

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1..There is a teacher's credit co-operative society in our college. 88.88 of our staff members are members of this society. 2.Group insurance policy 3.Free computer literacy	1.Group insurance policy 2.Free computer literacy	1.Provide monetary help to students belonging to economically weaker section but bright academically. 2.Free computer literacy to students from economically weaker sections. 3.Giving sets of free books from the college Book Bank to needy students. 4.Run remedial coaching classes for slow learners. 5.Conducting mandatory medical checkups of

		students every year. 6.Organizing programs for career guidance, personality development, soft skill development, developing interview skills, etc. 7.Give cash awards to students who excel in academic, co-curricular and extra-curricular activities.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, we have well established mechanism for financial planning and audit. The principal, campus, director, accountant, clerk, faculty of respective committee are keeping watch on day to day financial matter. College has made the necessary provision in the books of accounts towards officiant use of every single pie/paise for each academic year. The college has a well formulated financial policy which ensure effective and optimal utilization of finances for academic, administative and development purpose. For better use of fund and better implemention of finacial planning , we have appointed an external auditor to pay neutral attention on the budget and expenses of different departments, committees and cells of the institution. Financial audits are conducted by a certified auditor every financial years to varity the compliance with established financial processed. From the financial year 201516 our auditor is Mr.Hiten Desai of Hiten Desai Associates firm from Valsad.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Individual Donors	45657	For Eye check up camp and students welfare and encouragement .
[View File](#)		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Knowledge Consortium of Gujarat (KCG),Ahmedabad,Gujarat	Yes	Principal
Administrative	Yes	Knowledge Consortium of Gujarat (KCG),Ahmedabad,Gujarat	Yes	Principal

| 6.5.2 – Activities and support from the Parent – Teacher Association (at least three) |

Parents attend admission counselling meeting with Principal HODs. Parents cooperate in regards to maintaining discipline in the college They provide their contributions in social service programmes . They attend Prize Distribution Ceremony

| 6.5.3 – Development programmes for support staff (at least three) |

1) College conduct skill development programme for admin staff. 2) College conducted computer training workshop for admin staff. 3) If needed, all the staff members collectively give financial support during medical crises and other crucial occasion.

| 6.5.4 – Post Accreditation initiative(s) (mention at least three) |

1. The initiative taken to make campus WIFI Enable 2.Mess Facilities started in ladies hostel 3. Research Cultural has been inculcated by attending and arranging the conferences. 4.Consultancy and collaboration started by doing MoUs with different institutes and Industry.

| 6.5.5 – Internal Quality Assurance System Details |

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**Yes**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Lecture On Comparative Study An Ancient Women Modern Women by Dr. Hanshaben Parmar	13/06/2017	13/06/2017	Nill	109
2017	Seminar On Prevent Suicide Collaborated by YOU ONLY LIVE ONCE (YOLO) Institute.	10/10/2017	10/10/2017	Nill	126
2017	Human Rights Training Programme Granted by Human Right Commision New Delhi	12/10/2017	12/10/2017	Nill	108
2018	Revival Of Forgotten	12/01/2018	12/01/2018	Nill	459

| | | Indigenous Sports | | | | | |

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Celeberate mahila jagruti programme	13/08/2018	13/08/2018	107	23
Ceeleberate international Waoman day	08/03/2018	08/03/2018	114	38

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
--> for Energy conservation --"Save energy" initiative is taken by the students' union to make students aware by making them switch off lights and fans before leaving the classroom. --> Dustbin for dry wastage are kept in our campus and also put dustbins in each classrooms, admin office lobby, library , and staff common room. --> Tree plantation programme organized --> Student participate in cleanliness drive, --> Arrange several awareness programmes on environmental issue, global warming and cleanliness drive among the student as well as in society. --> To save energy LED lights installed in several places in college i.e. Principal office , Admin office , Computer Lab and many Classes --> Reuse Printed paper in several admin work , Flip it over to print on the unused side. --> we are going to solar power plant installation on roof of the college next coming year.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Scribes for examination	Yes	1
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	03/10/2017	1	Thelesemia Camp	Public Health	770

						I		
2017	1	1	06/10/2017	7	Seven Day NSS Annual Camp	know our village cultural	156
2017	1	1	10/10/2017	1	Free Eye check up camp at village valsad	Public Health	205
2018	1	1	25/01/2018	1	voter Awareness Programme	Voter Awareness Programme	1750
2017	1	1	25/02/2017	1	Celebrfation Charity day Under Various Days Celebration	Charity	68
2017	1	1	11/08/2018	1	Blood Donation Camp	Public Health	170
2017	1	1	01/08/2017	1	Swachhta Abhiyan	Clean Environment	140
2017	1	1	29/07/2017	1	Tree Plantation	Plantation	70
2017	1	1	01/12/2017	1	Observance of World AIDS Day	Public Health	100
2017	1	1	20/06/2017	1	Visit old age home	Sansitivity towards old age human	56
2018	1	1	26/06/2018	1	Adopt a village poor to poor survey, cleanliness drive, Rallies,	Helping Villagers	122
2017	1	1	25/07/2017	1	Guidance to Villager for GST Cashless transacti	awareness regarding GST Digital India	57

| 2017 | 1 | 1 | 10/08/2017 | 1 | Presenting Nukkad drama on cleannies at valsad Rly. station. | public Awareness regarding cleannine ss cleanl iness | 28 |

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus of our college of 201718	12/06/2018	A code of conduct for students is illustrated in this prospectus

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Veer Narmad Week	24/08/2017	04/09/2017	260
Celebration Yoga	16/06/2017	21/06/2017	1220
Celebration Swami Vivekanand Birth Anniversary	12/01/2018	12/01/2018	185
Save Environment	31/07/2017	31/07/2017	39
Visit of old age Home	20/07/2017	20/07/2017	51
Celebration of Independence	15/08/2017	15/08/2017	220
Celebration of Teachers Day	05/09/2017	05/09/2017	55
One day Training Programme on Human Right	12/10/2017	12/10/2017	120

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Planting of plants Tree inside the campus.
carbon neutrality and plantation
Use of dustbin at every corner of the campus.
Mass sanitation approach
New installation of lighting is with power saving LED lights.
Swachh bharat Abhiyan
Polythene free campus
Save Paper Policy
Water harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE – I 1. Title of the Practice True Condolence and Remembrance: Value Inculcation BEST PRACTICE – II 1. Title of the Practice "Making Most of Time: No Free Lectures"

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://shahnhcc.com/uploads/document/notice_1AvORSAG1656583336.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institute is running with its broad prospective vision based on emphasizing quality, innovations cost – effectiveness of higher education. Institute always take priority to do the work of its domain inculcating quality which includes highly qualified faculty members, transmission of content through electronic media, follow – up of activities as per the schedule academic calendar result oriented work policies. Institute has well defined prospective plan to do academic non academic work which includes work priority as per times need. Institute always take priority to all development aspects of the students and to prepare them as professional good citizen. Institute always feel thrust for need based planning work which helps the students, faculty members staff to perform in excellence. All the above aspects make the institute distinguish in all round performance, as a result the institute has been declared B category institution in over all evaluation by State Govt. agencies Affiliating university.

Provide the weblink of the institution

https://shahnhcc.com/uploads/document/notice_uRCWLwVH1656583633.pdf

8.Future Plans of Actions for Next Academic Year

? Identify more and more students and prepare them for UPSC/GPSC,NET/SLET, and other competitive exams ? Provide training to teaching staff for effective implementation of the Quality Assurance Procedures ? Encourage our teachers to initiate Major Minor Research Projects ? Green Initiatives: 1.Solar Panels to harness solar energy. 2. Paperless communication 3. Total LED lighting in all classrooms ? Smart class will be constructed. ? Voluntary internship programme will be introduced ? Introduction of Learning through Teaching project. ? Effective involvement of ALUMNI for the betterment of the institution. ? To organize more number of workshop and national level conference. ? To plan for extra coaching to Advance as well as Slow learners. ? To Organize maximum Guest Lecture for deep subjective updates. ? Formal allocation of class wise mentorship ? Thinking to start Economics and Business News Highlight Bulletine during prayer assembly session.