



Shah N.H. Commerce College, Valsad

(Accredited "B" by NAAC)

Department of Accountancy

3rd Meeting of Academic Year :2017-18

Notice of Meeting

This is to inform all the professors of Accountancy Department that third departmental meeting of 2017-18 is scheduled on 7th December, 2017 from 3:45 PM to 4:30 PM.

Agenda of Meeting

No.	Agenda
1	Discussion on topics covered in previous meeting
2	To discuss the syllabus of second term
3	To review the results of BCOM semester 1,3 &5 and MCOM semester 1 & 3
4	To prepare workplan according to the syllabus
5	To discuss points discussed in the Board of Studies meeting of Accountancy Department
6	To distribute the paper setting task of Internal Evaluation Test
7	Topics suggested by Head of Department




To the Professors of Department of Accountancy

No.	Name	Sign
1	Prof. K.C. Patel	
2	Prof. C.S. Rana	
3	Prof. Shivani P. Acharya	

Head of Department of Accountancy

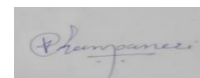
MINUTES OF A MEETING

Today on 7th December, 2017 third meeting of accountancy department for academic year 2017-18 was held at college staff room under the chairmanship of Prof. V.R. Champaneri from 3:45 PM to 4:30 PM. Following members attended the meeting.

No.	Name	Sign
1	Prof. K.C. Patel	
2	Prof. C.S. Rana	
3	Prof. Shivani P. Acharya	

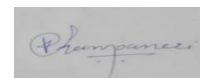
Following points were discussed in the meeting:

1	Discussion on topics covered in previous meeting	All the professors of department were heartily welcomed to the third meeting of the year by the Head of the Department and the implementation of topics discussed in last meeting was verified.
2	Discussion on the syllabus of second term	In the second term, the study of B.Com Semester 2 4 and 6 and M.Com Semester 2 and 4 begins. There was no change in the curriculum this year but a necessary discussion was held on how to complete it with more examples and systematic approach. Necessary changes were also suggested by the professors based on the experience of the past years which were discussed and approved.
3	Review of the results of BCOM semester 1,3 &5 and MCOM semester 1 & 3	After obtaining the results of B.Com Semester 1, 3 and 5 and M.Com semester 1 and 3 of last term, it was analysed and the approaches of the students regarding the examination were tested.
4	On preparing workplan according to the syllabus	All members were instructed to give a plan on how to complete the course in the available time as per the subject



Head of Department of Accountancy

		syllabus of the current term and how much emphasis should be given to each topic.
5	Discussion on points discussed in the Board of Studies meeting of Accountancy Department	The Head of the Department, giving information on this topic, gave detailed information to the professors about the issues discussed in the Board of Studies. In the meantime, he had instructed all to use the final balance sheet as per the Companies Act 2013 where the final balance sheet of the company would come. This change would be considered a major change in the all subject of accountancy. There was also a discussion on GST-related issues which will be the part of the course from next year.
6	Distribution of the paper setting task of Internal Evaluation Test	Instructed to start pre-preparation of question papers of B.Com Semester 2, 4 and 6 and M.Com Semester 2 and 4 Internal Assessment Test and to prepare questions according to merit.



Head of Department of Accountancy