




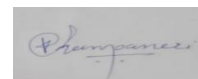
MINUTES OF A MEETING

Today on 20th June, 2017 first meeting of accountancy department for academic year 2017-18 was held at College Library under the chairmanship of Prof. V.R. Champaneri from 3:45 PM to 4:40 PM. Following members attended the meeting.

No.	Name	Sign
1	Prof. K.C. Patel	
2	Prof. C.S. Rana	
3	Prof. Shivani P. Acharya	

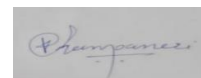
Following points were discussed in the meeting:

1	Discussion on topics covered in previous meeting	Discussing this point as per the agenda, suggestions were made to facilitate the students in preparing for the exams in the year 2017-18, activities to be done in the coming year and new changes were met by the members of the department for the whole year.
2	Review of University Exam results of 2016-17.	Last year, after detailed discussions and practice of accountancy subject, tips were given regarding the completion of the course and examination by the professors. This was discussed under this point that how it affected the results. Considering the results of different subjects, Accountancy is a subject of practice and if there is a possibility of high scores, then the strategies to teach the subject were discussed.
3	Workload Distribution	The decision was taken after discussions with the members of the department regarding the distribution of various papers of accountancy. It was agreed to distribute in such a way that each member gains expertise and experience.
4	On providing encouragement to use ICT	The current situation is technology based. The head of the department encouraged the members of the department about the use of ICT to learn an interesting subject like accountancy in a



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		new dimension and in an interesting way and gave an understanding on how to make the subject easy and interesting.
5	Discussion on the syllabus of every paper and to encourage students to join Tally program	It was decided to encourage every student for Tally practice classes this year amidst the discussion that college students should study the subject in practical way, and it would be more fruitful if it was combined with practical matter. In addition, the Head of the Department explained the syllabus of each paper in detail and explained its aspects to everyone.
6	Discussion about changes in company accounts as per Companies Act, 2013	As the Companies Act 2013 has been introduced in the syllabus this year, there was a detailed discussion among the professors about the introduction of the new act so that every professor would become aware of it.
7	Other Discussion:	As per the new syllabus for the current year, keeping in view the time, the work plan of the accountancy department was prepared and asked to be handed over to the chairman.



Head of Department of Accountancy