



Shah N.H. Commerce College, Valsad

(Accredited "B" by NAAC)

Department of Accountancy

4th Meeting of Academic Year :2016-17

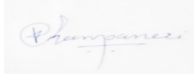


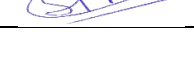
Notice of Meeting

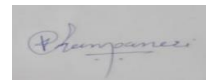
This is to inform all the professors of Accountancy Department that fourth departmental meeting of 2016-17 is scheduled on 11th March, 2017 from 2:30 PM to 3:00 PM.

Agenda of Meeting

No.	Agenda
1	Welcome & Discussion on topics covered in previous meeting
2	Discussion on submission of Internal Test Marksheets
3	To have a discussion on syllabus
4	To inform about the points discussed in Board of Studies meeting
5	Topics suggested by Head of Department

To the Professors of Department of Accountancy

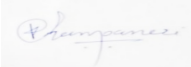



No.	Name	Sign
1	Prof. V.R. Champaneri	
2	Prof. K.C. Patel	
3	Prof. C.S. Rana	
4	Prof. Shivani P. Acharya	



Head of Department of Accountancy

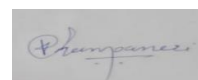
MINUTES OF A MEETING

Today on 11th March, 2017 fourth meeting of accountancy department for academic year 2016-17 was held at Principal's office under the chairmanship of Prof. V.R. Champaneri from 3:45 PM to 4:30 PM. Following members attended the meeting.

No.	Name	Sign
1	Prof. V.R. Champaneri	
2	Prof. K.C. Patel	
3	Prof. C.S. Rana	
4	Prof. Shivani P. Aacharya	

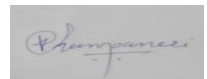
Following points were discussed in the meeting:

1	Welcome & Discussion on topics covered in previous meeting	In the last meeting of 2 nd term all the professors of department were heartily welcomed to the meeting by the Head of the Department and the points discussed in previous meeting were reviewed from minutes.
2	Discussion on submission of Internal Test Marksheets	During the meeting the discussion on assessment and submission of Internal Test answer sheets & marksheets took place. All were informed to do the same in given time.
3	To have a discussion on syllabus	All the members were told to complete their syllabus before Internal exams. In case of pending syllabus, the guidelines to complete the syllabus after the completion of Internal Exams were provided.
4	To inform about the points discussed in Board of Studies meeting	The Head of the Department was present in University Board of Studies Meeting held during the year. Points discussed in that meeting were informed to all the professors and their suggestions were taken.



Head of Department of Accountancy

5	Other Discussion:	All the professors were congratulated for their excellent work during the whole year and the Head of the department expressed his satisfaction towards their work.
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Head of Department of Accountancy