

**NOTICE OF MEETING
DEPARTMENT OF ECONOMICS
SHAH N.H. COMMERCE COLLEGE,
TITHAL ROAD, VALSAD.**

Date: 23/01/2018

NOTICE

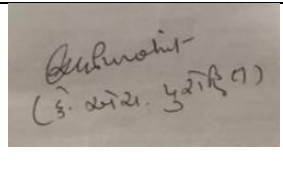
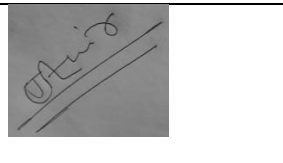
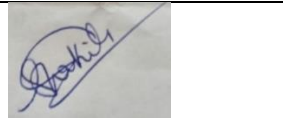
Notice is hereby given that the meeting of all the staff members of department of economics NHCC valsad will be held on 24/01/2018 the Wednesday at 11:30 A.M. in the college library. All the concerned staff members are requested to make it convenient to attend the meeting.

The Agenda items of business to be transacted at the meeting and notes thereto is given here below for kind persual.

The meeting agenda will be as follows:

1. Welcome speech and confirmation of proceedings of the last meeting.
2. Suggestions for reference books.
3. Syllabus topics to students.
4. Any matter with the consent of chair person

To,
Faculty member.

1. K.H. Purohit	
2. Jigisha Ahir	
3. Shakila Shaikh	

MEETING MINUTES
DEPARTMENT OF ECONOMICS
SHAH N.H. COMMERCE COLLEGE,
TITHAL ROAD, VALSAD.

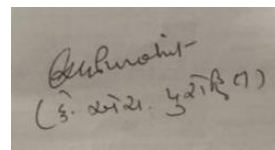
A regular meeting of the department of economics NHCC College, Valsad, was held at 11:30 A.M. on 24/01/18 Wednesday in NHCC college library. It was presided over by Head of the department of economics.

Discussions:

The following points were discussed.

- Prof. K.H. Purohit has given welcome speech and read out the minutes of the previous meeting which was accepted by the faculty members present in the meeting.
- The faculty members present in the meeting were instructed to prepare the list of reference books to be purchased for college library and also to be informed the students for the subject of economics.
- The faculty members were also instructed to give curriculum details to the students well in advance so they can refer the books from library.
- With the permission of chair the points like resolving routine queries of the students, career counseling etc. were discussed in the meeting.

Meeting was adjourned at 12:00P.M.



K.H. Purohit
(S. N.H. Commerce College)

Hod Department of economics.