



Shah N.H. Commerce College, Valsad

(Accredited "B" by NAAC)

Department of Accountancy

1st Meeting of Academic Year :2016-17

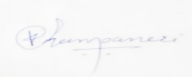


Notice of Meeting

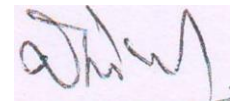
This is to inform all the professors of Accountancy Department that first departmental meeting of 2016-17 is scheduled on 17th June, 2016 from 3:45 PM to 4:40 PM.

Agenda of Meeting

No.	Agenda
1	Welcome & Discussion on topics covered in previous meeting
2	Review of University Exam results of 2015-16.
3	Workload Distribution
4	To inform the syllabus of every paper
5	Discussion on informing students about preparation of exams
6	Topics suggested by Head of Department

To the Professors of Department of Accountancy

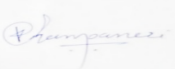


No.	Name	Sign
1	Prof. V.R. Champaneri	
2	Prof. S.Z. Patel	
3	Prof. K.C. Patel	



Head of Department of Accountancy

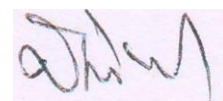
MINUTES OF A MEETING

Today on 17th June, 2016 first meeting of accountancy department academic year 2016-17 was held at Principal's office under the chairmanship of Prin. Dr. J.M. Naik from 3:45 PM to 4:40 PM. Following members attended the meeting.

No.	Name	Sign
1	Prof. V.R. Champaneri	
2	Prof. S.Z. Patel	
3	Prof. K.C. Patel	

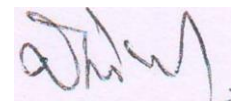
Following points were discussed in the meeting:

1	Welcome & Discussion on points covered in Previous Meeting:	All the professors of department were heartily welcomed to the first meeting of the year by the Head of the Department and points discussed in previous meeting were reviewed.
2	Review of University Exam results of 2015-16:	During the meeting the 2015-16 University Exam results of FY BCOM to MCOM-2 were reviewed and the Head expressed his satisfaction.
3	Workload Distribution	Workload was distributed of all the Accountancy papers from FY BCOM to MCOM during the meeting and the notice was given to manage extra workload.
4	Discussion on the syllabus of every paper	The syllabus of all the Accountancy papers from FY BCOM to MCOM were discussed and all the members were notified to immediately inform students about changes in the syllabus.



Head of Department of Accountancy

5	Discussion on informing students about preparation of exams	On the basis of university exam review, all the members were told to provide useful guidelines to students on how prepare well for upcoming exams.
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Head of Department of Accountancy