



# Shah N.H. Commerce College, Valsad

(Accredited "B" by NAAC)

## Department of Accountancy

2<sup>nd</sup> Meeting of Academic Year :2018-19

### Notice of Meeting

This is to inform all the professors of Accountancy Department that second departmental meeting of 2018-19 is scheduled on 14th September, 2018 from 2:30 PM to 3:15 PM.

### Agenda of Meeting

No.	Agenda
1	Discussion on topics covered in previous meeting
2	To have a discussion on paper setting for Internal Test of FY BCOM to MCOM classes
3	To have a discussion on assessment of Internal Test Answer sheets of FY BCOM to MCOM classes
4	To have a discussion regarding participation in GST's workshops & seminars and to arrange guest lectures
5	To have discussion on introducing "Online Marketing" as short-term course
6	Topics suggested by Head of Department

To the Professors of Department of Accountancy





No.	Name	Sign
1	Prof. K.C. Patel	
2	Prof. R.G. Pawar	

3	Prof. C.S. Rana	
4	Prof. Avneet Kaur R. Chaddha	

Head of Department of Accountancy

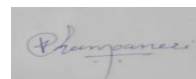
## MINUTES OF A MEETING

Today on 14th September, 2018 second meeting of accountancy department for academic year 2018-19 was held at college staff room under the chairmanship of Prof. V.R. Champaneri from 2:30 PM to 3:15 PM. Following members attended the meeting.

No.	Name	Sign
1	Prof. K.C. Patel	
2	Prof. R.G. Pawar	
3	Prof. C.S. Rana	
4	Prof. Avneet Kaur R. Chaddha	

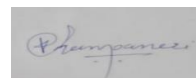
Following points were discussed in the meeting:

1	Discussion on topics covered in previous meeting	At the commencement of today's meeting, the Head of the Accountancy Department assessed the status of implementation of the points discussed in the previous meeting.
2	Discussion paper setting for Internal Test of FY BCOM to MCOM classes	As the first term of 2018-19 is coming to an end, the paper setting of internal examinations for B.Com Semester 1, 3 & 5 and M.Com Semester 1 and 3 and its evaluation were discussed.
3	Discussion on assessment of Internal Test Answer sheets of FY BCOM to MCOM classes	Accordingly, instructions were given by the Head of the Department to prepare the question paper according to the paper style and keeping in view all the types of students.
4	Discussion regarding participation in GST's workshops & seminars and to arrange guest lectures	The GST introduced in the course this year is new to everyone. So, the discussion was made to organize various seminars, workshops and lectures on this subject and every faculty member was requested to take part in the same.



Head of Department of Accountancy

5	Discussion on introducing “Online Marketing” as short-term course	Considering the current situation, one more course of “Online Marketing” was considered to introduce for the students to provide the education required to work in the industry. It was discussed in this meeting to formulate the required syllabus in this regard and to make a proposal to the Trust to get the required professors for it and it was also decided to discuss about other such courses in future.
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Head of Department of Accountancy