

# SHAH NARITAMDAS HARJIVANDAS COMMERCE COLLEGE VALSAD.

શાહ નરોત્તમદાસ હરજીવનદાસ કોમર્સ કોલેજ, વલસાડ

(Accredited "B" by NAAC)

પ્રિ.ડો.ગિરીશકુમાર એન.રાણા

Pri. Dr. Girishkumar N.Rana

ડો. મોઘાભાઈ વિદ્યાસંકુલ.

Dr. Monghabhai Vidyasankul

શ્રી મોરારજી દેસાઈ નગર.

Shri Morarji Desai Nagar,

કોલેજ કેમ્પસ, તીથલ રોડ, પો.બો.નં.-૪૮.

College Campus, Tithal Road, Po Bo.No-3.

વલસાડ.-૩૬૬ ૦૦૧ (વે.રેલ્વે)



Valsad-2001. (Way Railway)

Email: shahnhcc@yahoo.com/ principalshahnhcc@gmail.com Web Site : www.shahnhcc.com

## IQAC MEETING I<sup>ST</sup> QUARTER JUN-JUL-AUG 2019-20

- All the staff members are requested to attend the meeting for IQAC on the date 11/6/2019 at 1.30pm.

SR.NO	NAME OF MEMEBERS	DESIGNATION	SIGN
1	Dr. Daxaben thakor	Chairman	
2	✓ Pri. Shri Janakbhai Desai	Trusty Shri	
3	✓ Dr.Sunilbhai Marjadi	Campus Director Shri	
4	Pro.V.R.Champaneri	Co -ordinator	
5	✓ Pri.Dr.Pankajbhai Desai	Steck Holder	
6	Dr. T.G.Gohil	Steck Holder	
7	Advocat. P.D.Patel	Alumni Student & Legle Advisor	
8	Shri Dipesh Shah	Alumni Student	
9	Pro.K.R.Bhavsar	Staff Member	
10	Pro.K.C.Patel	Staff Member	
11	Pro.M.A.Mulla	Staff Member	
12	Shri Bhikhubhai Patel	Cleark	
13	✓ Shri Sagar Patel	Student Represntative	

### ➤ AGENDA OF THE MEETING.

- (1) Last meeting of IQAC review
- (2) Discussion of new IQAC formation
- (3) To decide academic calendar
- (4) To distribute the workload of different departments & Discussion of syllabus.
- (5) To appoint mentors
- (6) Discussion with the permission of chair & committee.
- (7) Vote of thanks.



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વલસાડ.-૩૯૬ ૦૦૧ (વે.રેલ્વે)



Pri. Dr. Girishkumar N.Rana

Dr. Monghabhai Vidyasankul

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## ➤ Resolution :

- As per the last meeting the functioning of IQAC reviewed & discussed the different aspects of curriculum, changes in syllabus as well as the internal assessment.
- The existing IQAC committee is functioning very well and & namely decided to continue the same IQAC committee for the current academic year.
- Instruction given to the departmental head to prepare the academic calendar and to follow the schedule of class.
- As per the UGC guideline and university instruction schedule of class & examination to be prepared. And to instruct all the HOD to frame their work system on the base of period & subjects & available faculty of the college
- Instruction given to the entire HOD is decided to distribute the workload on the base of the workload of the class and to decide mentoring of each class. And to Instruct to the time table committee to set the first period to the mentor in the particular class.
- The Department head had taken a decision regarding the lacking faculty and to fill the gap between faculty by Ad hoc professor and to distribute the workload.
- Departmental head and principal head and committee's members are formed for various activities to perform during the entire academic year.
- After the discussion the meeting has been adjourn

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प्रि.डॉ.गिरीशकुमार येन.राणा

Pri. Dr. Girishkumar N.Rana

डॉ. मोघाभाई विद्यासकुल.

Dr. Mognhabhai Vidyasankul

श्री मोरारजु देसाई नगर.

Shri Morarji Desai Nagar,

कोलेज कॅम्पस, तीथल रोड, पो.बो.नं.-४८.

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## IQAC MEETING 2<sup>ST</sup> QUARTER Sep-Oct-Nov 2019-20

- > All the staff members are requested to attend the meeting for IQAC on the date 15/9/2019 at 1.30pm.

SR.NO	NAME OF MEMEBERS	DESIGNATION	SIGN
1	* प्रि. Dr. Daxaben thakor	Chairman	<i>Dhak.</i>
2	✓ Pri. Shri Janakbhai Desai	Trusty Shri	<i>Janak</i>
3	✓ Dr.Sunilbhai Marjadi	Campus Director Shri	<i>SM</i>
4	Pro.V.R.Champaneri	Co -ordinator	<i>Champaneri</i>
5	✓ Pri.Dr.Pankajbhai Desai	Steck Holder	<i>Pankaj</i>
6	Dr. T.G.Gohil	Steck Holder	<i>T.G.</i>
7	Advocat. P.D.Patel	Alumni Student & Legle Advisor	
8	Shri Dipesh Shah	Alumni Student	<i>Dipesh</i>
9	Pro.K.R.Bhavsar	Staff Member	<i>KR</i>
10	Pro.K.C.Patel	Staff Member	<i>KC</i>
11	Pro.M.A.Mulla	Staff Member	<i>Mulla</i>
12	Shri Bhikhubhai Patel	Clark	<i>Bhikhu</i>
13	Shri Sagar Patel	Student Representative	<i>Sagar</i>

### > AGENDA OF THE MEETING

- (1) Last meeting review
- (2) To decide about finishing school program
- (3) To discuss about sports day event.
- (4) To discuss internal exam dates and assignment assessment and supervision.
- (5) To discuss NSS special camp for 7 days.
- (6) To discuss about university exam
- (7) Vote of thanks.



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## > Resolution :

- > As per the last meeting the functioning of IQAC reviewed & discussed the different aspects of curriculum, changes in syllabus as well as the internal assessment.
- > According to UGC and KCG guidelines as well as college has decided to give practical knowledge to students in class room Prof KC Patel is deputed to coordinate the entire schedule.
- > Every year the college arranges interclass and inter university events as well different activities for the students to be arranged by the sports committee for such Prof MK Patel was deputed to arrange the entire program.
- > As per the university guideline, college has to conduct the internal exam for students for which the exam committee instructs the entire staff member for preparing the question paper and the committee decides to prepare the exam time table and supervision chart and also decide additional exam date.
- > Every year the college arranges a NSS special camp for 7 days. During this academic year special camp is going to arrange by college for which program officer of college are allotted different activity for the success of camp
- > For which medical camp, blood donation camp, spectacles camp etc are going to arrange the benefit of village people.
- > According to the schedule given by the university and UGC guideline, university exams are going to be conducted for which the exam committee prepares a supervision chart and if faculty are lacking then outsider persons are appointed for the supervision.
- > After the discussion the meeting has been adjourned.



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Pri. Dr. Girishkumar N.Rana

डो. मोंघाबाई विद्यासंकुल.

Dr. Monghabhai Vidvasankul.

श्री मोरारजु देसाई नगर.

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## IQAC MEETING 3<sup>ST</sup> QUARTER Dec-Jan-Feb 2019-20

- > All the staff member are requested to attend the meeting for IQAC on the date 13/12/2019 at 2.30pm.

SR.NO	NAME OF MEMEBERS	DESIGNATION	SIGN
1	Dr. Daxaben thakor	Chairman	Dhat.
2	✓ Pri. Shri Janakbhai Desai	Trusty Shri	Shri
3	✓ Dr.Sunilbhai Marjadi	Campus Director Shri	Shri
4	Pro.V.R.Champaneri	Co -ordinator	Champaneri
5	✓ Pri.Dr.Pankajbhai Desai	Steck Holder	Pankaj
6	Dr. T.G.Gohil	Steck Holder	Gohil
7	Advocat. P.D.Patel	Alumni Student & Legle Advisor	
8	Shri Dipesh Shah	Alumni Student	Shri Shah
9	Pro.K.R.Bhavsar	Staff Member	K.R.
10	Pro.K.C.Patel	Staff Member	K.C.
11	Pro.M.A.Mullla	Staff Member	Mullla
12	Shri Bhikhubhai Patel	Clark	Bhikhu
13	Shri Sagar Patel	Student Represntative	Sagar

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### > AGENDA OF THE MEETING.

- (1) Last meeting review
- (2) To decide about industrial visits.
- (3) To discuss a seminar for students.
- (4) To discuss the campus cleanness program.
- (5) To discuss the Annual day celebration.
- (6) Vote of thanks.

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## ➤ Resolution :

- As per the last meeting the functioning of IQAC reviewed & discussed the different aspects of curriculum, changes in syllabus as well as the internal assessment.
- For the development and the growth of the students and to give practical knowledge to the students, the college is going to arrange industrial and bank visits for the T.Y. B.com students.
- For career development and growth, the College is going to arrange seminars for the students for which the college is going to call expert people for conducting seminars.
- As per the gridline of government " swachh bharat mission" NSS program officers are allotted to clean the entire campus as well as the surrounding area and nearby village of college, As well as the rally on cleanliness is going to arrange for the awareness of society.
- Each and every year college is arranging an annual day, So during this year college is going to arrange an annual day for which instruction is given to different committee members to perform different duties.
- After the discussion the meeting has been adjourned.



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વલસાડ.-૩૯૭ ૦૦૧. (વે.રેલ્વે)



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## IQAC MEETING 4<sup>ST</sup> QUARTER March-April-May2019- 20.

➤ All the staff member are requested to attend the meeting for IQAC on the date 02/3/2019 at 12.30 pm.

SR.NO	NAME OF MEMEBERS	DESIGNATION	SIGN
1	Dr. Daxaben thakor	Chairman	
2	✓ Pri. Shri Janakbhai Desai	Trusty Shri	
3	✓ Dr.Sunilbhai Marjadi	Campus Director Shri	
4	Pro.V.R.Champaneri	Co -ordinator	
5	✓ Pri.Dr.Pankajbhai Desai	Steck Holder	
6	Dr. T.G.Gohil	Steck Holder	
7	Advocat. P.D.Patel	Alumni Student & Legle Advisor	
8	Shri Dipesh Shah	Alumni Student	
9	Pro.K.R.Bhavsar	Staff Member	
10	Pro.K.C.Patel	Staff Member	
11	Pro.M.A.Mulla	Staff Member	
12	Shri Bhikhubhai Patel	Clark	
13	Shri Sagar Patel	Student Represntative	

### AGENDA OF THE MEETING.

- (1) Last meeting review
- (2) To discuss about university exam
- (3) To decide about teacher training.
- (4) To decide about admission process for next year
- (5) To prepare a time table for next year.
- (6) Vote of thanks.



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- As per the last meeting the functioning of IQAC reviewed & discussed the different aspects of curriculum, changes in syllabus as well as the internal assessment.
- According to the schedule given by the university and UGC guideline, a university exam is going to be conducted for which the exam committee prepares a supervision chart and if faculty are lacking then outsider persons are appointed for the supervision.
- College decided to provide additional knowledge for their special subject to each and every staff member for which the college is going to arrange a seminar for the professor of the college for their bright future.
- Time table committee is instructed to prepare a timetable for the upcoming year so that the classes will run properly from the very first day.
- For the smooth working of the college in the upcoming year the college is going to make an admission schedule during the vacation period and the admission committee are instructed to complete the admission process so that from the very first day all the classes run regularly.
- After the discussion the meeting has been adjourned.